

GOVT. HRANGBANA COLLEGE
DISCIPLINARY AND GRIEVANCE REDRESSAL COMMITTEE

MEETING MINUTES

Date: 16th July, 2021 (Friday)
Time: 1:30 PM
Place: Teachers' Common Room

Members present:

1. Mr. Lalthlengliana Hrahse
2. Mr. B. Lalrawngbawla
3. Ms. Zohmingliani Lyngdoh
4. Ms. H. Lalzari
5. Mr. Ngurthankima Sailo
6. Prof. Kalyan Adak
7. Ms. Lianchhingpuii
8. Dr. Zothanzami
9. Dr. Juliet Lalremmawii Ralte

Agenda:

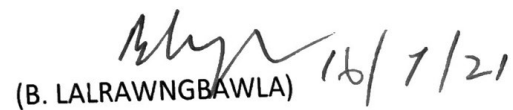
1. Plan for new Academic Session

Resolutions:

1. Banners to be placed at strategic points in the college campus so students may
 - (a) submit their complaints physically or virtually
 - (b) report untoward incidents discreetly
2. Due to the pandemic virtual banner should be circulated within the college community bearing the same themes noted in the previous resolution.
3. Mr. B. Lalrawngbawla, Secretary of the Committee shall check complaint/suggestion box in the college and complaint email.


(LALTHLENGLIANA HRAHSEL)

Chairman


(B. LALRAWNGBAWLA)

Secretary


(Dr.H.LALZIDINGA)
Principal
Govt. Hrangbana College
Aizawl, Mizoram

DISCIPLINARY AND GRIEVANCE REDRESSAL COMMITTEE

MEETING MINUTES

Date: 28th April, 2022 (Friday)

Time: 2:00 PM

Place: Vice Principal's Chamber

Members present:

1. Mr. John K. Laldingliana
2. Mr. B. Lalrawngbawla
3. Ms Lynda Vanlalruati
4. Ms. H. Lalengzuali
5. Mr. C. Laldampuia
6. Dr. Juliet Lalremmawii Ralte

Agenda:

1. New membership induction
2. Action taken Report

Mr. John K. Laldingliana, the new Chairman of Disciplinary and Grievance Redressal Committee presided over the meeting. He welcome the new members of the Committee which was restructured on 13th April, 2023.

Report:

The Secretary gave a brief report of the action taken during filling up of University Examination form for Even Semester, 2023 regarding attendance:

1. No. of complaint received: 5

A total of five students have submitted complaints following their denial of filling up University Examination form failing to secure 75% attendance.

C. Lalchhanchhuahi, 2103BA033 IV Semester, Public Administration Department

Zomuansangi, 2103BA649, IV Semester, Education Department.

Vanlalmalsawmhlua, 2203BA488, II Semester, Public Administration Department.

PC. Zaithanpuia, 2203BA384 II Semester, History Department.

Noelle Vanlalvenhirni, 2203BA370 II Semester, Education Department.

All the students were allowed to fill up forms after it was found out that there were compilation errors.


The Secretary also gave a brief report of the action taken regarding complaints of internal marks:

2. Francis C. Lalbiaktluanga, 2103BCOM030 IV Semester B Com student had issues regarding his internal marks. It was found out that his Second Internal Marks was not entered and upon production of the answer script marks due to him were entered and compiled.

The Chairman adjourned the meeting.


(JOHN K. LALDINGLIANA)

Chairman


(Dr.H.LALZIDINGA)
Principal
Govt. Hrangbana College
Aizawl, Mizoram


(B. LALRAWNGBAWLA)

Secretary

GOVT. HRANGBANA COLLEGE
DISCIPLINARY AND GRIEVANCE REDRESSAL COMMITTEE

MEETING MINUTES

Date: 16th May, 2022 (Monday)

Time: 2:00 PM

Place: Teachers' Common Room

Members present:

10. Mr. Lalthlengliana Hrahsel
11. Mr. B. Lalrawngbawla
12. Ms. Zohmingliani Lyngdoh
13. Ms. H. Lalzari
14. Mr. Ngurthankima Sailo
15. Prof. Kalyan Adak
16. Ms. Lianchhingpuii
17. Dr. Zothanzami
18. Dr. Juliet Lalremmawii Ralte

Agenda:

1. Report and Review

Resolutions:

1. Report:

(a) Banners were erected in the campus as resolved by the previous meeting.

(b) Virtual banners were also circulated in social media groups associated with the college community.

(c) No complaints have been received in Complaints/suggestion boxes nor electronically.

(d) No untoward incidents were reported within the college campus to warrant disciplinary measures.

2. Review: Since the pandemic SOP restricts students access to the college campus students' problems had been routed differently. Problems faced by the students had been directly resolved by college establishment and concerned academic problems without the involvement of the committee. It is heartening to learn that issues raised by students were resolved immediately by concerned departments and college administration.


(LALTHLENGLIANA HRAHSEL)

Chairman


(Dr.H.LALZIDINGA)

Principal
Govt. Hrangbana College
Aizawl, Mizoram


(B. LALRAWNGBAWLA)

Secretary

Meeting minute of Anti-Ragging Committee and Legal Aid Cell

Place: Common Room, GHBC

Time: 4th October 2022 1:00 PM

Members Present:

1. Ms Laldinpuii
2. Dr.Lalfakzuala
3. Mr.Doumuanlal
4. Dr.C.Lalrinfeli
5. Dr.Lalnunpuia Sailo

Agenda: Letter received from UGC Prof.Rajesh Jain, Secretary, UGC dated 16th September, 2022

The meeting was chaired by the Chairman, Ms Laldinpuii and opened discussion on the letter received from UGC in relation to the various steps to be undertaken to prevent ragging. Though ragging was hardly done in the college premises, the chairman however denoted that on the 9th September, 2022, students of all semesters, GHBC had pledge taking on anti-ragging at the closing function of the College Week. After careful deliberation on the said agenda, the meeting unanimously resolved the following resolutions


Resolutions:

1. To conduct pledge taking on anti-ragging at Women's Hostel
2. To make the students of III and V semester student aware of the consequences of ragging and make the CR and LR of each Department give their signature on the pledge on behalf of their respective class.
3. To organize Legal Awareness Seminar. It was decided that Ms. Ramdinmawii, Legal Advisor of the college be contacted and chalk out programme for the same. The meeting also agreed to organize the seminar in collaboration with Grievance Redressal Cell, Equal Opportunity Cell and Internal Complaints Committee. The Chairman and Secretary were entrusted to take necessary actions for the same. Tentative date for the seminar be 25th October, 2022.
4. The meeting also resolved to display anti-ragging poster (available at the UGC website) including the contact information of anti-ragging committee members at the college premises to cater to the needs of the students.

The meeting ended at 2:00 PM


(LALDINPUII)

Chairman



(Dr.H.LALZIDINGA)
Principal
Govt. Hrangbana College
Aizawl, Mizoram


(Dr.C.LALRINFELI)

Secretary

GOVT. HRANGBANA COLLEGE
DISCIPLINARY AND GRIEVANCE REDRESSAL COMMITTEE

MEETING MINUTES

Date: 25th October, 2022 (Tuesday)

Time: 1:30 PM

Place: Vice Principal's Chamber

Members present:

1. Mr. Lalthlengliana Hrahse
2. Mr. B. Lalrawngbawla
3. Prof. Kalyan Adak
4. Ms. Lianchhingpuii
5. Dr. Zothanzami
6. Dr. Juliet Lalremmawii Ralte

Agenda:

1. Action taken Report
2. Notice to be issued regarding taking lunch in classroom.

Mr. Lalthlengliana Hrahse, Chairman of Disciplinary and Grievance Redressal Committee presided over the meeting.

Report:

The Secretary gave a brief report of the action taken during filling up of University Examination form regarding attendance:

1. No. of complaint received: 2

Two students have submitted complaints following their denial of filling up University Examination form failing to secure 75% attendance.

(a) Isaac Lalrohlu, 2103BA157 whose attendance was found to come short due to typographical error was allowed to fill up University Examination form after the concerned Department i.e., Geography Department made correction within 24 hours from the time of the complaint received.

(b) Vanlalawmpuia, 2203BA471 who was also not allowed to fill up University Examination form was found to attend only 45% even after rechecking all the attendance registers of all the papers taken was denied.

The Secretary also gave a brief report of the action taken regarding complaints of internal marks:

2. Dinai Lalrempuii, Roll No 2003BA092, V Semester student of Public Administration Department had submitted complaint that she had not received her answer scripts as her classmates. Upon further investigation it was learnt that she had signed in First Internal Attendance sheet and that her mark was already entered in it. It was found out that the answer paper misplaced and handed over to her the next day.

Resolutions:

1. Upon receiving verbal complaints from college cleaning crew, the committee resolves that students are to be reminded not to leave stubborn stains on furniture and floors while taking lunch within the college campus. A circular is to be issued to all classes and read out by concerned teachers.

The Chairman adjourned the meeting.

(LALTHLEGLIANA HRAHSEL)

Chairman

B. Lalrawngbawla
25/10/22

(B. LALRAWNGBAWLA)

Secretary



(Dr. H. LALZIDINGA)
Principal
Govt. Hrangbana College
Aizawl, Mizoram

DISCIPLINARY AND GRIEVANCE REDRESSAL COMMITTEE

MEETING MINUTES

Date: 28th April, 2023 (Friday)
Time: 2:00 PM
Place: Vice Principal's Chamber

Members present:

1. Mr. John K. Laldingliana
2. Mr. B. Lalrawngbawla
3. Ms Lynda Vanlalruati
4. Ms. H. Lalengzuali
5. Mr. C. Laldampaia
6. Dr. Juliet Lalremmawii Ralte

Agenda:

1. New membership induction
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Mr. John K. Laldingliana, the new Chairman of Disciplinary and Grievance Redressal Committee presided over the meeting. He welcome the new members of the Committee which was restructured on 13th April, 2023.

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The Chairman adjourned the meeting.

(JOHN K. LALDINGLIANA)

Chairman


(Dr. H. LALZIDINGA)
Principal
Govt. Hrangbana College
Aizawl, Mizoram


(B. LALRAWNGBAWLA)

Secretary

3rd Meeting of the Internal Complaints Committee, Government Hrangbana College

Date : 18th October, 2021

Place : Teacher's Common Room

Time : 12:00 Noon

Members Present :
1. Dr Rohmingliani
2. Marie Zodinpuii
3. Dr Lalnunpuia Sailo
4. Ngurliani Sailo
5. Sangchhuankima
6. Dr B Lalfakawmi

The Presiding Officer, Dr Rohmingliani welcomed all the members and thanked them for their presence. She gave a brief review of all activities of the ICC:

Activities of ICC

1. Putting up Notification of Sexual Harassment at strategic locations in the college building on 17th July, 2020
2. The ICC, still being in its formative stages and in pursuant of the requirement to induct an External Member, a letter requesting a nominee for membership has been submitted to the President, MHIP, Chandmari Branch, Aizawl in the previous year but no response has been received so far. With the change in leadership of the MHIP, Chandmari Branch, it was decided that a fresh request be made for nominating an external member to the concerned authority.

After review of the activities, the Committee discussed the tentative Plan of Action to be pursued by the Committee. After a brief deliberation, the Committee agreed on the following Tentative Plan of Action:

Tentative Plan of Action

1. To disperse information regarding the existence, role and functions of the ICC through E-Posters and other Social Media Platforms.
2. To make short video clips on role and functions of ICC.
3. To make a budget for the coming Academic Year.

The Presiding officer requested all members to consider the above Tentative Plan of Action (POA) and submit their views and suggestions on the POA when the ICC would meet again on 21st October, 2021. The POA would then be discussed again and changes made if required.


(MARIE ZODINPUII)

Secretary


(Dr. H. LAZIDINGA)
Principal
Govt. Hrangbana College
Aizawl, Mizoram


(DR ROHMINGLIANI)

Presiding Officer

4th Meeting of the Internal Complaints Committee, Government Hrangbana College

Date : 21st October, 2021
Place : Teacher's Common Room
Time : 11:30 A.M

Members Present : 1. Dr Rohmingliani
2. Marie Zodinpuii
3. Dr B Lalfakawmi
4. Ngurliani Sailo
5. Sangchuankima
6. Dr Lalnunpuia Sailo

The Presiding Officer greeted all the members and thanked them for their presence. She reminded the members that the purpose of the meeting was to draw up a final Plan of Action.

After a brief discussion, the Committee agreed on the following Plan of Action:

Plan Of Action

1. To disperse information on the role and functions of ICC and on Sexual Harassment in general, E-Posters be made and posted on Whatsapp groups and other Social Media Platforms. Dr Lalnunpuia Sailo is in charge of making the E-Posters.
2. To observe International Sexual Assault Awareness Month by putting up a banner in the college building and distributing Teal Colored ribbons for staff members to wear throughout the month of April. (April is Sexual Assault Awareness month and the colour 'Teal' is the theme colour)
3. To make short video clips to disseminate information and bring awareness regarding Sexual Harassment and the role of ICC.
4. To conduct Essay Writing Competition on 'Sexual Harassment' to bring awareness regarding Sexual Harassment and the role of ICC.



(MARIE ZODINPUII)

Secretary



(Dr. H. LALZIDINGA)

Principal

Govt. Hrangbana College
Aizawl, Mizoram



(DR ROHMINGLIANI)

Presiding Officer

5th Meeting of the Internal Complaints Committee, Government Hrangbana College

Date : 16th March, 2022
Place : Teacher's Common Room
Time : 11:00 AM

Members Present :
1. Dr Rohmingliani
2. Marie Zodinpuii
3. Dr B Lalfakawmi
4. Ngurliani Sailo
5. Sangchhuankima
6. Dr Lalnunpuia Sailo

The Presiding Officer, Dr Rohmingliani greeted all the members and thanked them for their presence. She gave a brief review of the Plan of Action that was made by the Committee in the previous meeting. Since April is Sexual Assault Awareness month, preparations have to be made immediately to carry out the activities that have been planned for the month.

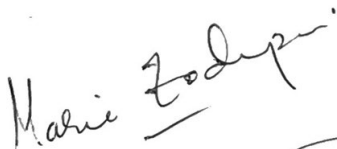
After a brief deliberation, the Committee made the following resolutions to observe Sexual Assault month and also to take the following actions:

1. A large banner of (5X3) feet dimension on Sexual Assault Awareness month be made and put up in the college building

2. E-Posters be made ready to be posted in Social media Platforms. A total of eight (8) E-posters with various themes related to Sexual Harassment such as -- victim shaming, role and functions of ICC, public awareness on Sexual Harassment in general, definition of Sexual Assault/Sexual Harassment - be made and two E-posters be posted every single week in Social Media Platforms for the whole month of April.

3. Teal Ribbons in Rolls be purchased along with Safety Pins to be distributed among the Staff of the College to wear as a sign of solidarity during the whole month of April.

4. Members of ICC should meet on 31st March, 2022 to put up the Sexual Assault Awareness Banner and also to make Teal Ribbons for distribution,



(MARIE ZODINPUII)

Secretary



(Dr. H. LALZIDINGA)
Principal
Govt. Hrangbana College
Aizawl, Mizoram



(DR ROHMINGLIANI)

Presiding Officer

Meeting minutes of Anti-Ragging Committee and Legal Aid Cell

Place: Common Room, GHBC

Date: 7th November, 2022

Time: 2 PM

Members Present:

1. Ms Laldinpuii
2. Dr.Lalfakzuala
3. Dr.C.Lalrinfeli
4. Dr.Lalnunpuia Sailo
5. Doumuanlal

Agenda: Review of Seminar

The meeting was presided over by the Chairman. A review of the seminar on 'Legal Awareness' organized by the Committee for all 5th Semester students was made and the members were very satisfied with the successful conduct of the Seminar. It was also suggested that such awareness campaign may be organized by the cell again in the near future for the benefit of the students of other semesters as well.



(LALDINPUII)

Chairman


(DOUMUANLAL)

Recording Secretary



(Dr.H.LALZIDINGA)
Principal
Govt. Hrangbana College
Aizawl, Mizoram

Meeting minutes of Anti-Ragging and Legal Awareness Cell

Place: Conference Hall

Date: 10th November, 2022

Time: 1:00 PM

Members Present:

1. Ms Laldinpuii
2. Dr.Lalfakzuala
3. Dr.C.Lalrinfeli
4. Dr.Lalnunpuia Sailo
5. Doumuanlal

Agenda: Awareness Campaign, Pledge on Anti-ragging

The meeting was chaired by the Chairman. After careful discussions, the following resolutions were made.

1. It was resolved that the Committee would organize another awareness campaign or seminar on 'Legal Awareness' for the 1st, 3rd and 5th semesters students as and when time permits
2. The meeting also decided that a pledge on anti-ragging would be read out on Freshers' day, 2023 again as done in the previous year
3. It was also resolved that the class representatives(CR) and Lady Representatives (LR) of all semesters of each department be made to sign a pledge on anti-ragging to create awareness and the consequences of ragging.



(LALDINPUII)

Chairman



(DOUMUANLAL)

Recording Secretary



(Dr.H.LALZIDINGA)
Principal
Govt. Hrangbana College
Aizawl, Mizoram